

Children, Youth, and Family (CYF) Ministry Director Our Saviour's Lutheran Church, East Bethel, MN – ELCA

About Our Saviour's Lutheran Church

Our Saviour's Lutheran Church is rooted in God's abundant grace and committed to welcoming all people. We nurture faith, build meaningful relationships, and serve our neighbors with joy and purpose. Guided by our mission, Reaching Out with a Voice of Hope, we embrace shared ministry and a vibrant, joy-filled community as we grow together in faith.

The vision of the Children, Youth, and Family Ministry is to model a life of faith and service, lifting a voice of love in all that we do.

Position Objective

The Children, Youth, and Family (CYF) Ministry Director cultivates strong relationships and creates engaging, faith-filled experiences where children, youth, and families encounter the grace and love of Jesus Christ. This role emphasizes **clear communication, relational trust-building, and a joyful, fun-loving presence** that invites connection, belonging, and participation.

The CYF Ministry Director balances outreach to the wider community with intentional faith formation and care for families within Our Saviour's Lutheran Church, working collaboratively with staff, volunteers, and parents to nurture faith across all ages.

Staff Relationship

The CYF Ministry Director reports to the Associate Pastor and works closely with church staff, CYF volunteers, and ministry teams, providing regular communication and updates to church leadership.

Core Responsibilities:

Relationships & Presence

- Equip the building of healthy, trusting relationships of ministry volunteers with children, youth, and families while maintaining healthy boundaries.
- Be a visible, approachable presence in worship, programs, and community settings.
- Welcome and follow up with new and visiting families.
- Foster environments where children and youth feel known, safe, and valued.

Faith Formation & Programming

- Build teams to plan and lead engaging ministries for children, youth, and families, including education, fellowship, service, retreats, and special events.
- Maintain core ministries while strategically planning for future growth.
- Design programming that is faith-centered, creative, and engaging.
- Support milestone and seasonal ministries (e.g., VBS, retreats, summer programming).
- Partner with parents and caregivers as the primary faith teachers of their children.

Communication

- Communicate clearly, consistently, and proactively with families, youth, volunteers, and staff.
- Use multiple communication tools (email, social media, group texts, website, print, in-person) to keep families informed and connected.
- Respond to questions and concerns in a timely and compassionate manner.

Volunteers & Administration

- Recruit, train, and support CYF volunteers and paid CYF Assistants.
- Coordinate schedules, curriculum, and resources for programming.
- Maintain calendars, registrations, records, and basic financial tracking related to CYF ministry.

Collaboration & Church Life

- Work collaboratively with pastoral staff and ministry teams.
- Participate in staff meetings, planning, and continuing education.
- Support and participate in the worship and life of the congregation.

Qualifications

- A growing Christian faith and passion for ministry with children, youth, and families.
- Experience or education in ministry, education, outreach, or a related field.
- Strong relational and communication skills.
- Ability to manage multiple priorities with flexibility, creativity, and a sense of humor.
- Comfort using technology and multiple communication platforms.
- Support for the theology and mission of the ELCA.

Position Details

- Full-time with benefits, including vacation and continuing education
- Includes regular evening and weekend hours—Sunday mornings and Wednesday nights—plus regular office hours
- Compensation and benefits commensurate with experience