

Our Saviour's Lutheran Church Fundraising Policy

Our policy is to promote mission and encourage faithful and generous stewardship – the pure joy of giving – expecting nothing in return other than knowing that such unconditional giving is pleasing to God and beneficial to the giver. Should an individual or group decide to hold a fundraiser, the purpose shall be compatible with the mission statement of Our Saviour's Lutheran Church.

Procedure:

1. a) Any individual or group interested in holding a fundraiser will need to complete and submit an application at least 30 days prior to the event. There is a limit of two (which includes Hospitality) on-site, staffed, active fundraisers that can be going on at the same time.

**b) There is a limit of five on-site, non-staffed, passive fundraisers that can be going on at the same time. Examples of these are: flower sales, CD sales, ticket sales.
2. The fundraiser needs to benefit an organization of the church or a Church Council approved mission.
3. Applications are to be approved by the Fundraising Team. If there are questions, the application will be referred to Church Council. If fundraising dates are not available, other dates will be suggested by the Fundraising Team members.
4. 10% of gross proceeds from Hospitality will be given to the General Fund of Our Saviour's Lutheran Church. For all other fundraisers, a 10% gift is recommended.
5. Fundraisers are limited to 4 on-site, non-staffed, passive fundraisers per year per group/ministry for no longer than a 3-week period of time. Fundraisers are limited to 6 on-site, staffed, active fundraisers per year per group/ministry for no longer than a 3-week period of time.
6. Fundraising tables will not be placed in the Rotunda due to traffic concerns. The Fundraising Team will determine the best placement for the table.
7. Exceptions to this policy may be considered by the Church Council.

**Some of the fundraisers that were already scheduled on the church master calendar at the time of this policy revision will be grandfathered into this new policy.

If your group would like to hold a fundraiser, please fill out the application on the reverse side.

Our Saviour's Lutheran Church
Fundraiser Application

What group will benefit from the proceeds?

How will these funds be solicited? Give a detailed description of how you wish to display/sell your goods?

Date you'd like the fundraiser to begin. _____

How long will your fundraiser last? (Days? Weeks? – (Limit of 3 weeks)

See policy for gift suggestion to the General Fund at Our Saviour's. Refer to Procedure #4.
Please indicate what your gift intention will be:

All proceeds should be labeled and put into the church safe at the end of each day of fundraising.

Contact Person: _____

Phone Number: _____

Email Address: _____